(https://loop24.no)

Configure Central Admin Console

This description takes you thru the steps needed to configure central admin Please follow the steps carefully

Back (https://loop24.no/loopmeeting/support/)

1. Register account

To register an account in Central Admin, go to URL https://loopmeeting.no/registration.php (https://loopmeeting.no/registration.php)

Please make sure you have followed the steps described in support section to make your calendar service ready.
Microsoft 365, Exchange and Google Suite environments all need preparation so please follow the steps described in Support (https://loop24.no/loopmeeting/support/) carefully.

Please note that after your panels are connected to Central Admin, any changes made will be loaded to the panels within 24 hours (In the time period configured as outside working hours)

2. Server type descriptions

When connecting Central Admin to your calendar system you need to choose what kind of calendar system you have. Please read the description below carefully to choose your environment correctly.

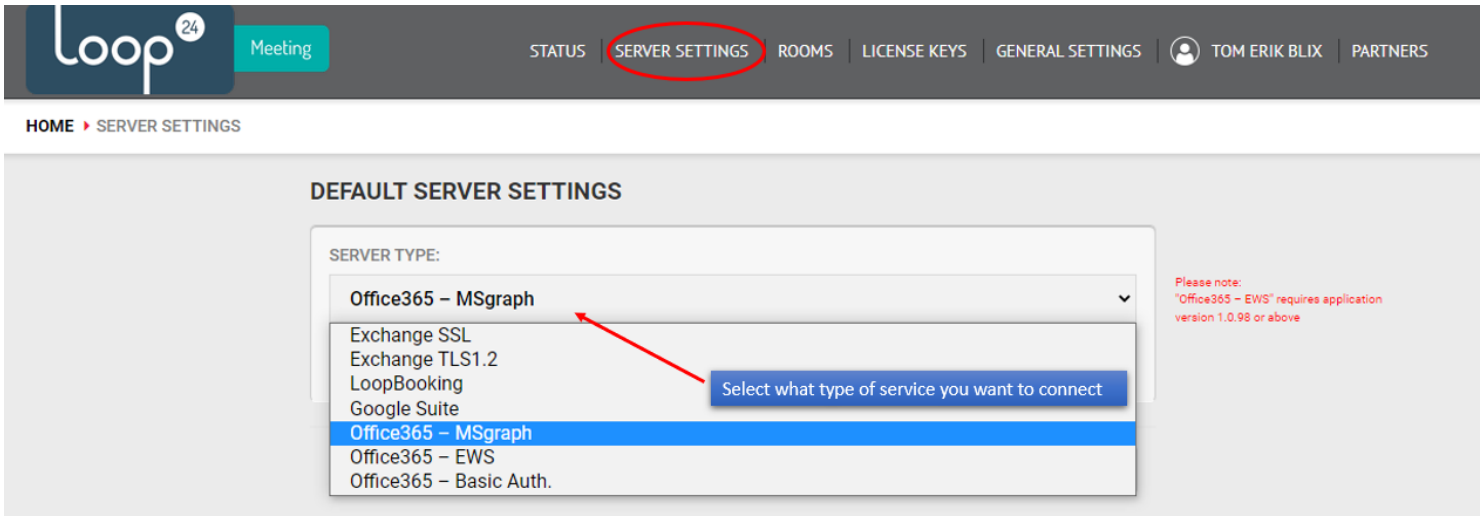
Please note that in some O365 environments it will work better to use server type "O365 – EWS" than O365 – MSgraph". This is especially in cases where you have hybrid Exchange installation or local AD that syncs to O365.

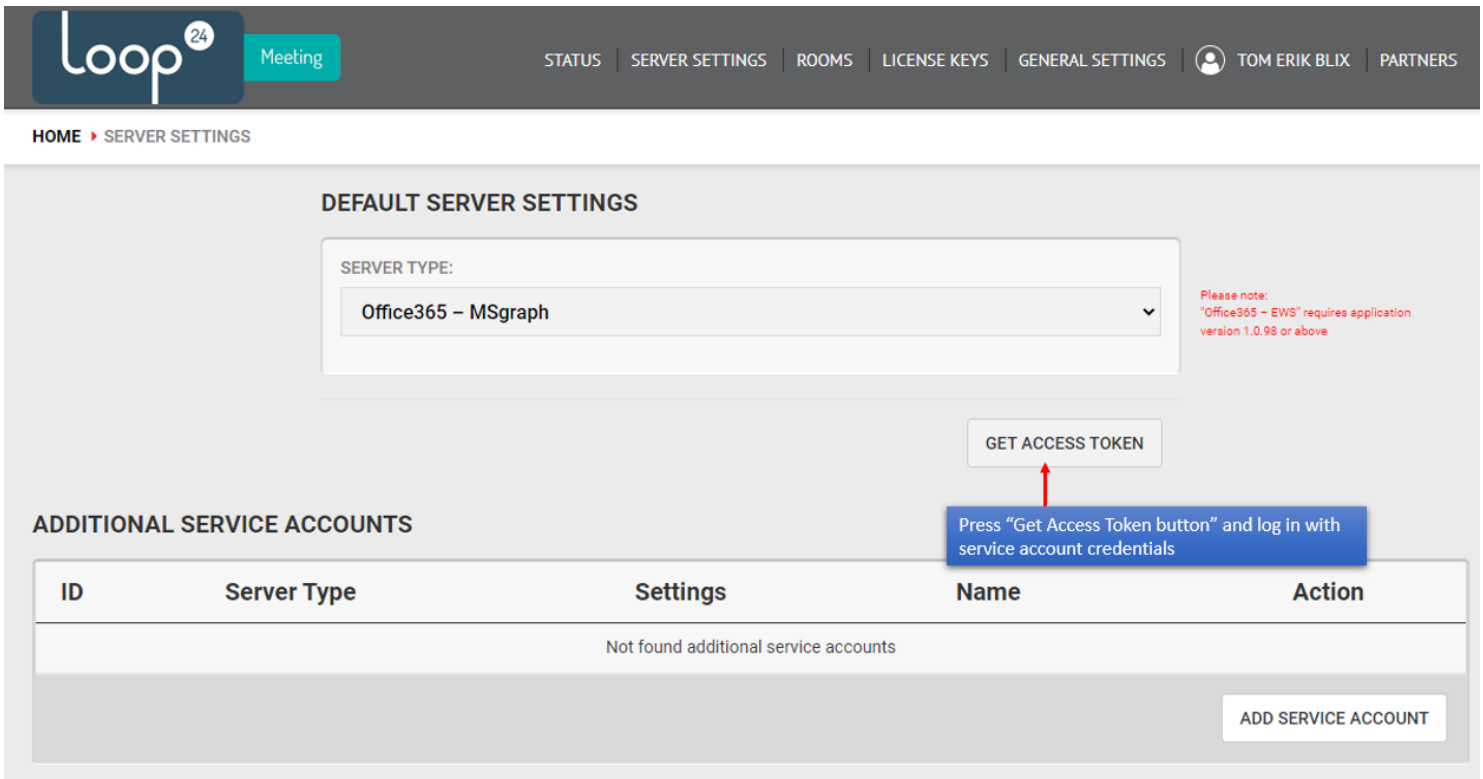
Server type	API, Authentication, Encryption	Used case/comments
Exchange SSL	EWS, Basic, SSL	Older on-premise Exchange environments where frontend servers do not support TLS 1.2. Typically where Windows Server 2008 R2 or lower is used, and TLS is not manually enabled. This is for backwards combability and is not recommended unless your environment does not support TLS 1.2.
Exchange TLS 1.2	EWS, Basic, TLS 1.2	To be used for On-premise Exchange environments.
LoopBooking	LoopBooking, TLS 1.2	To be used for LoopBooking integration
Google Suite	Google, Oauth2, TLS 1.2	To be used for Google Calendar integration (Requires Oauth2 application to be registered)
Office365 – MSgraph	MSgraph, Oauth2, TLS 1.2	To be used for Office 365 environments. (Require App. Version 1.0.43 or later and MSgraph/Oauth2 application to be registered) MSgraph is the new API for Office365, Microsoft has announced that they will not continue to develop EWS API so MSgraph is the preferred choice for Office 365. It also should be used in Hybrid Environments where the on-premise exchange is Exchange 2016 CU3 or later. Please note that changes done in the Office365 tenant may take up to 48 hours to propagate. So if you add/change rooms, roomlists etc. be patient, it will take time before they are visible by MSgraph.
Office365 – EWS	EWS, Oauth2, TLS 1.2	To be used in O365 environments. (Require App. Version 1.0.98 or later and MSgraph/Oauth2 application to be registered) Also to be used in Hybrid environments where the on-premise exchange server is older than version 2016 CU3.
Office 365 – Basic Auth.	EWS, Basic, TLS 1.2	To be used in cases where there are combability issues in hybrid environments. End of support for Basic Authentication is announced by Microsoft. Basic Authentication is not supported on newer installations of Office 365.

3. Configure Central Admin

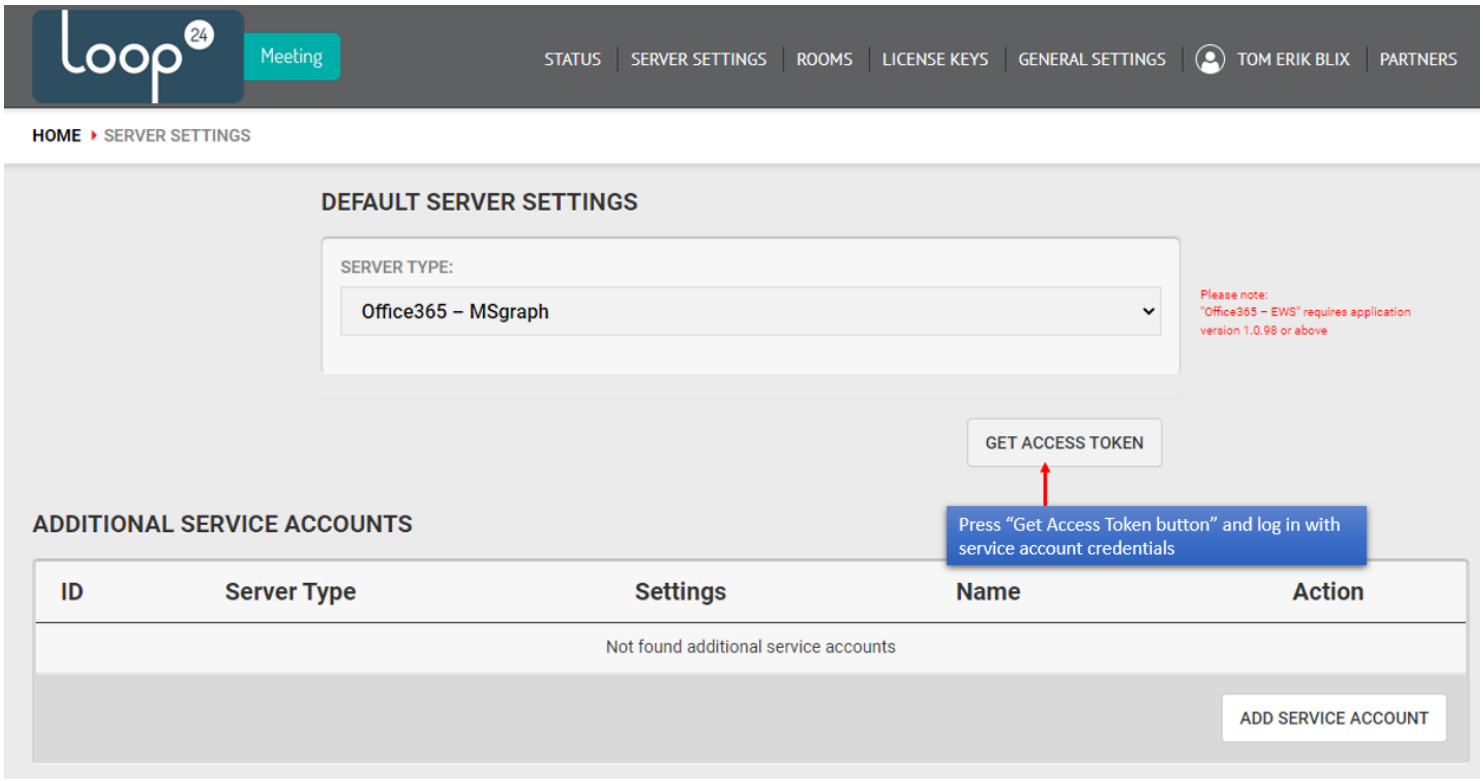
To start the configuration log in to https://loopmeeting.no/admin (https://loopmeeting.no/admin)

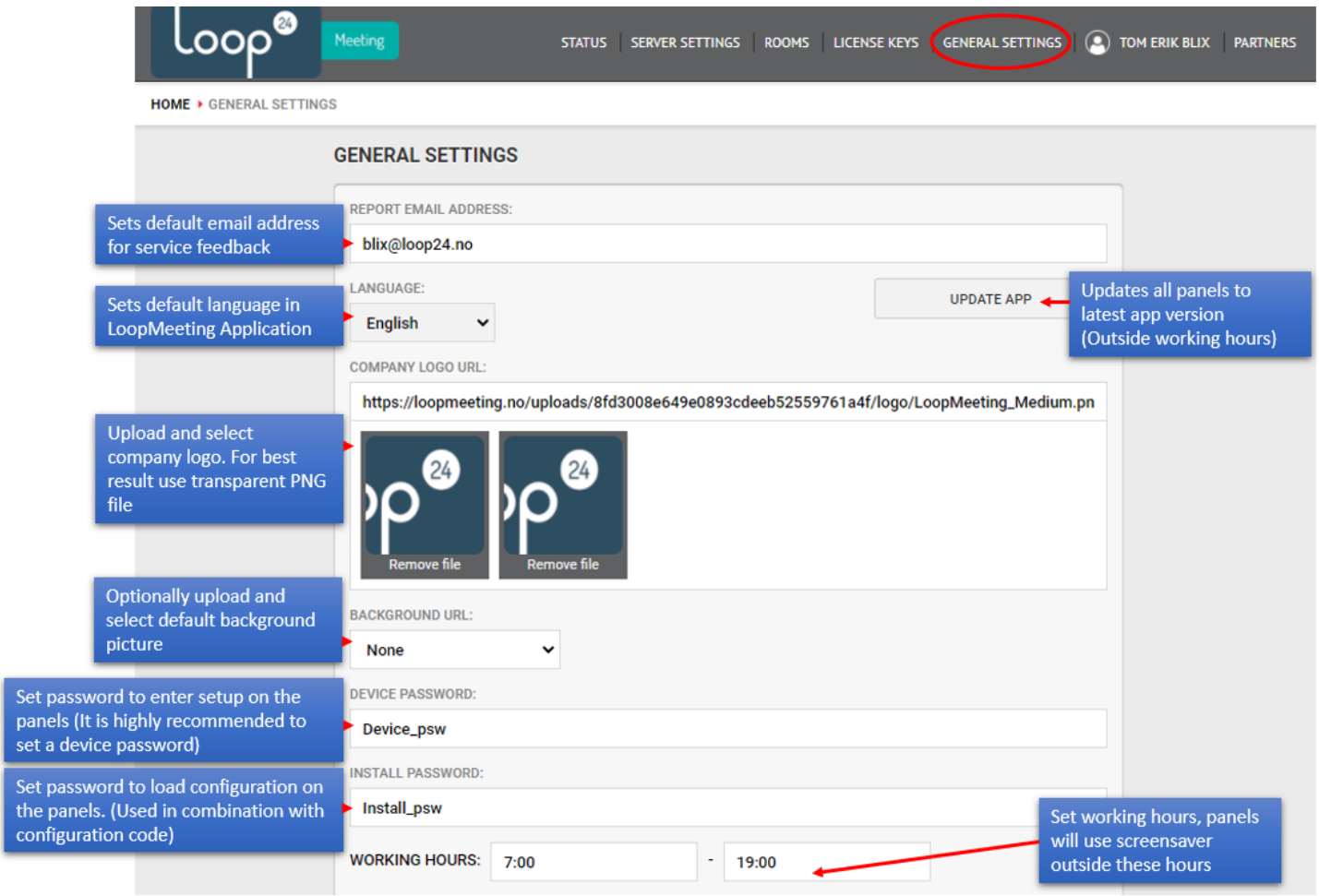
The first thing you need to do is to configure your server type. Please note that Office365 – EWS requires LoopMeeting app version 1.0.98 or above, if you need to update the panels please follow the update guide. (https://loop24.no/loopmeeting/downloads/)

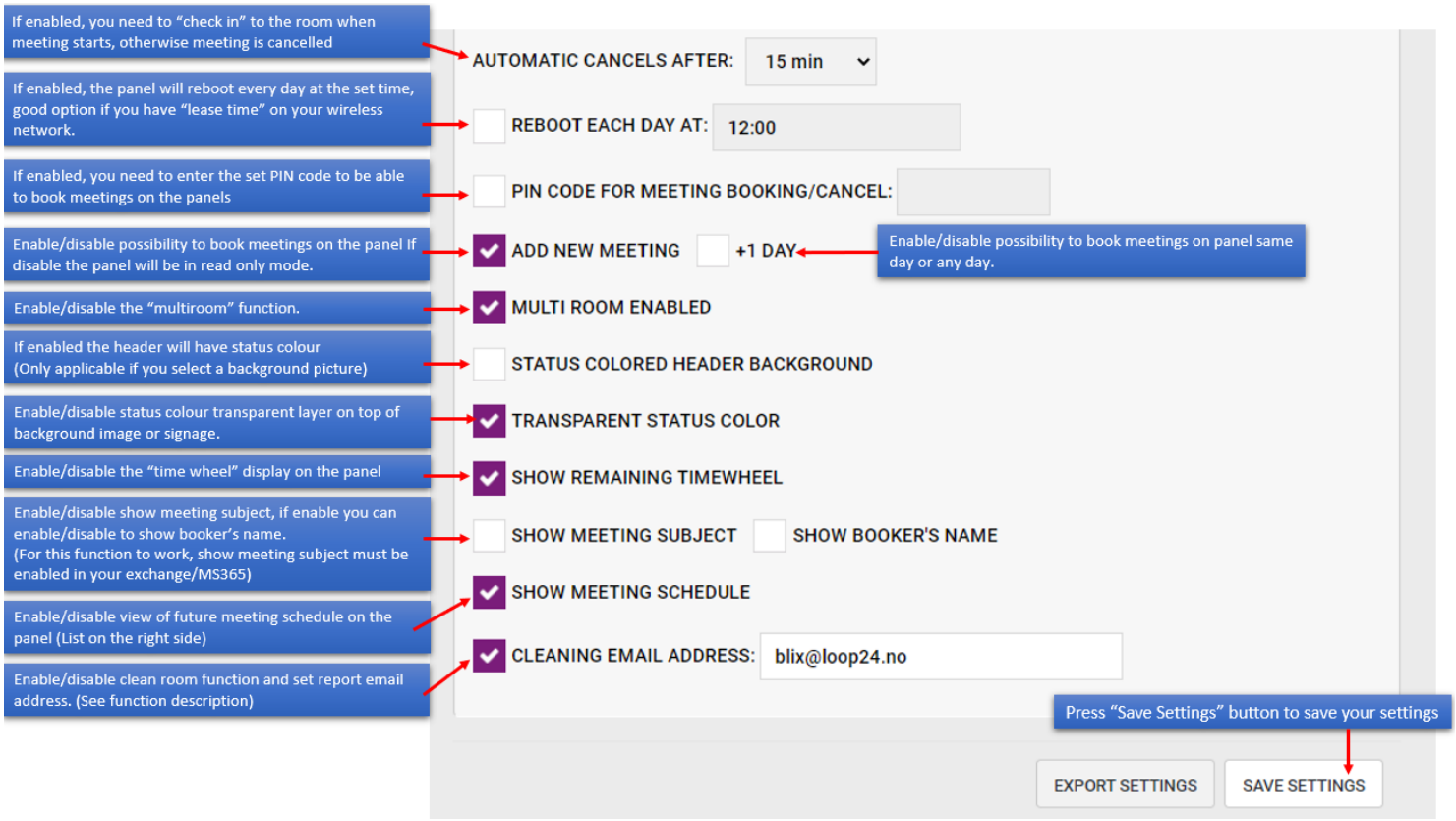




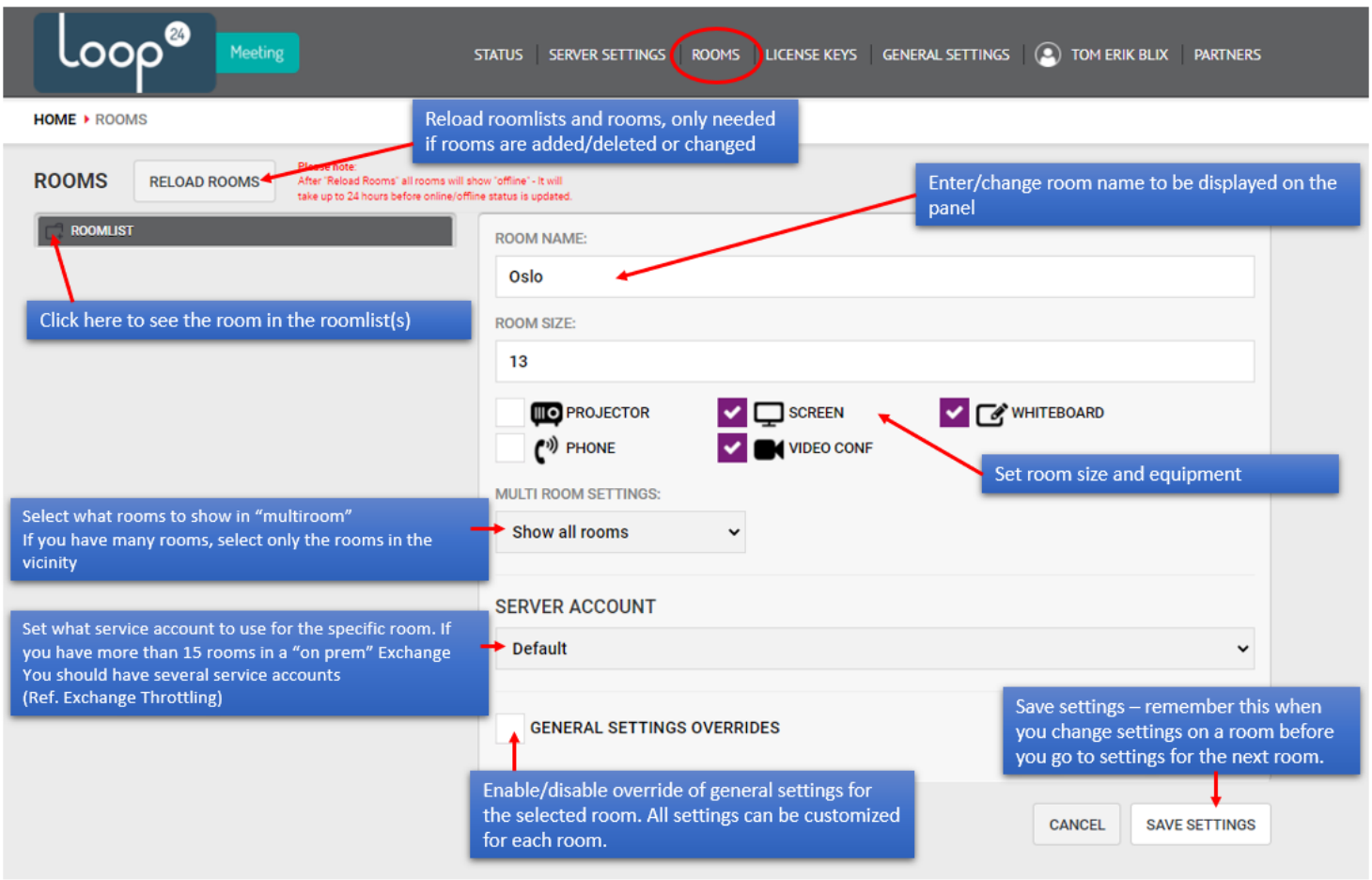
IMPORTANT: The first time you use this tool you need to log in with the Global Admin account, to register the LoopMeeting Azure Enterprise Application and grant the rights it needs. Please refer to this guide. https://loop24.no/loopmeeting/authenticate-oauth2-and-msgraph/ (https://loop24.no/loopmeeting/authenticate-oauth2-and-msgraph/)

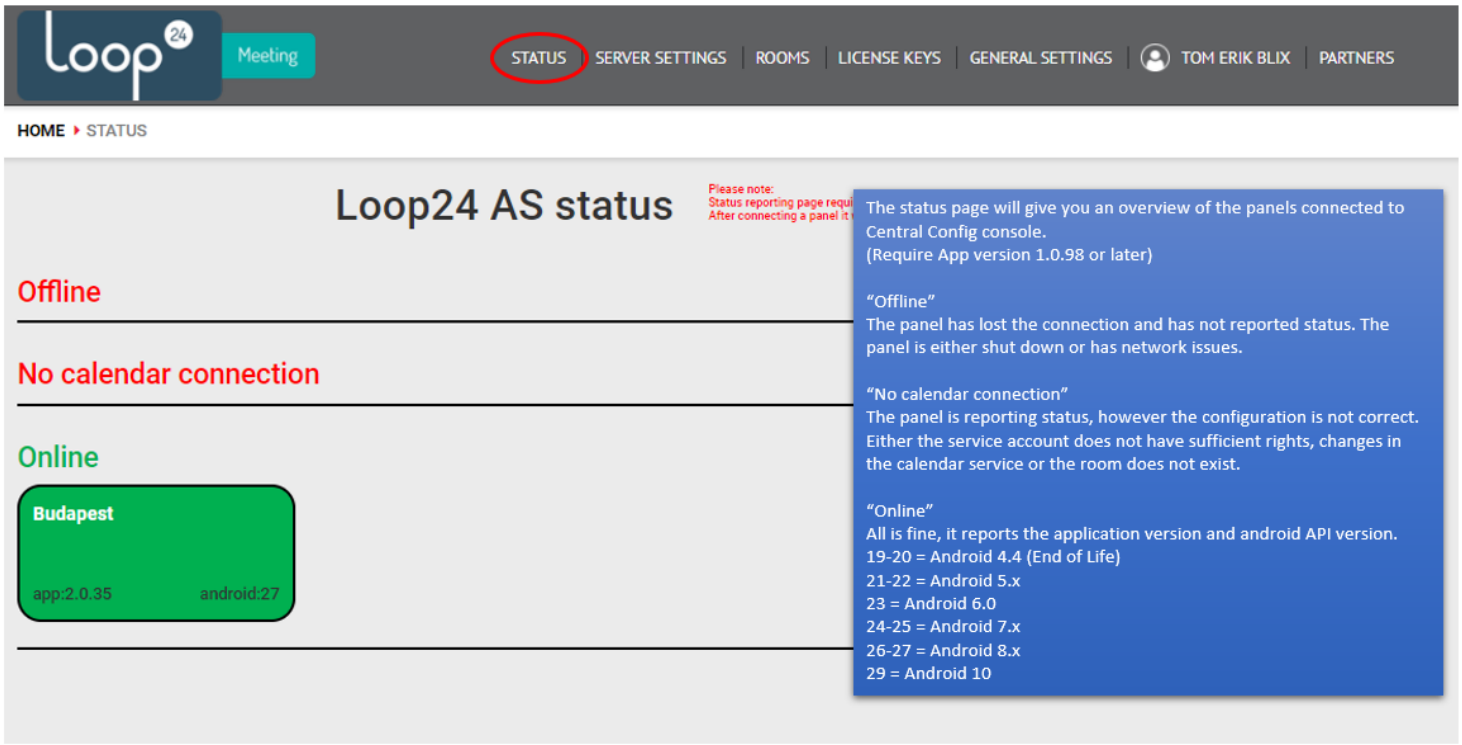

Meeting
STATUS
SERVER SETTINGS
ROOMS
LICENSE KEYS
GENERAL SETTINGS
TOM ERIK BLIX
PARTNERS
HOME ▸ SERVER SETTINGS
DEFAULT SERVER SETTINGS
SERVER TYPE:
Office365 – MSgraph
Please note:
"Office365 – EWS" requires application version 1.0.98 or above
GET ACCESS TOKEN
Press "Get Access Token button" and log in with service account credentials
ADDITIONAL SERVICE ACCOUNTS
ID
Server Type
Settings
Name
Action
Not found additional service accounts
ADD SERVICE ACCOUNT

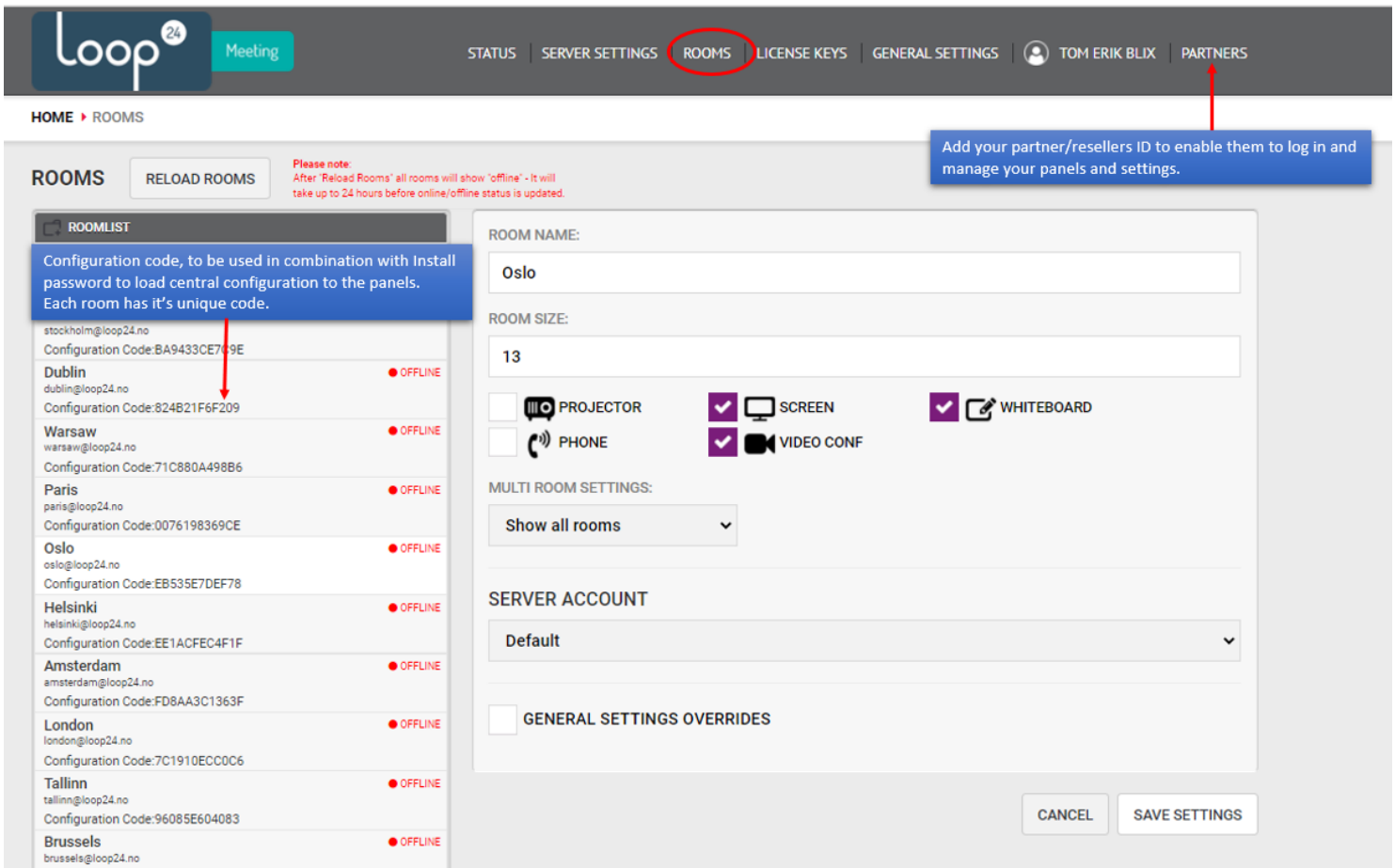

Meeting
STATUS
SERVER SETTINGS
ROOMS
LICENSE KEYS
GENERAL SETTINGS
TOM ERIK BLIX
PARTNERS
HOME ▸ GENERAL SETTINGS
GENERAL SETTINGS
REPORT EMAIL ADDRESS:
blix@loop24.no
Sets default email address for service feedback
LANGUAGE:
English
Sets default language in LoopMeeting Application
UPDATE APP
Updates all panels to latest app version (Outside working hours)
COMPANY LOGO URL:
https://loopmeeting.no/uploads/8fd3008e649e0893cdeeb52559761a4f/logo/LoopMeeting_Medium.pn
Remove file
Remove file
Upload and select company logo. For best result use transparent PNG file
BACKGROUND URL:
None
Optionally upload and select default background picture
DEVICE PASSWORD:
Device_psw
Set password to enter setup on the panels (It is highly recommended to set a device password)
INSTALL PASSWORD:
Install_psw
Set password to load configuration on the panels. (Used in combination with configuration code)
WORKING HOURS:
7:00
-
19:00
Set working hours, panels will use screensaver outside these hours



For more information about the "Clean Room" feature see this function description (https://loop24.no/loopmeeting/clean-room/)







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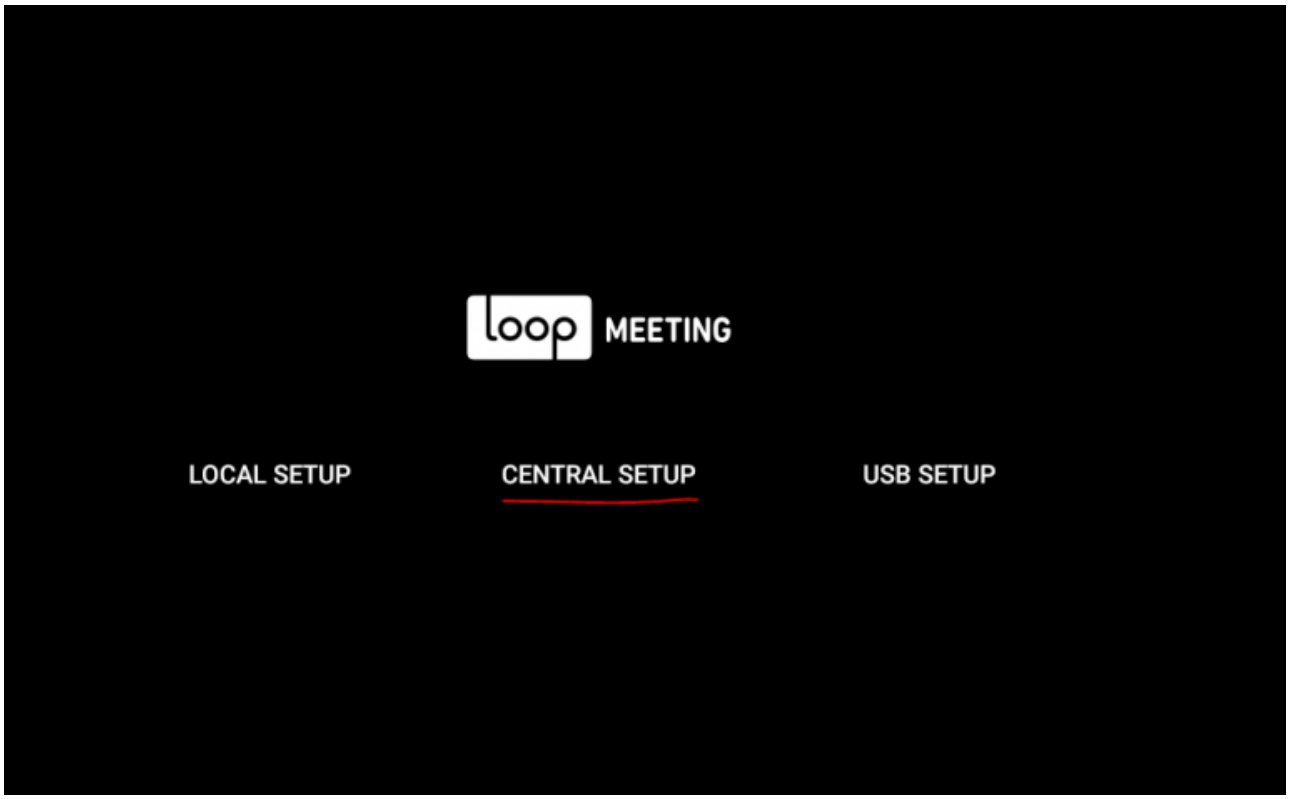
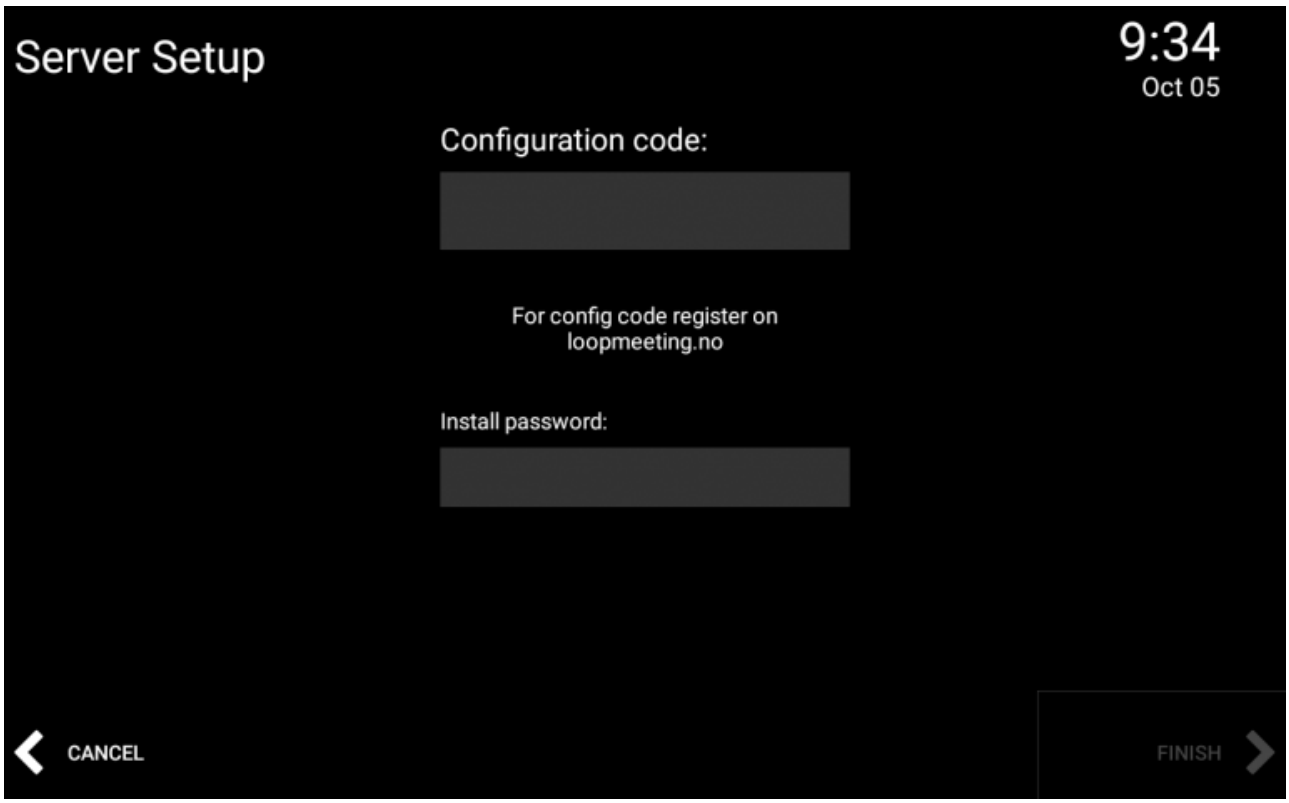
4. Load settings to the LoopMeeting panels

Now you are ready to set up your panels. On the panels, select "Central Setup" on the panel

and enter the unique configuration code and install password. Then press “Finish” button to connect the panel to the correct room.





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